# EXHIBITOR TERMS & CONDITIONS

**Dates**:
May 14 - 16th, 2027

**Location:**
Keizer Rapids Park, 1900 Chemawa Rd N, Keizer OR 97303

**Exhibitor Schedule**:
Friday 3:00pm - 7:00pm
Saturday 10:00am - 7:00pm
Sunday 10:00 am - 3:00pm

**Procedure to Apply:**
Go to www.keizerarts.com and apply under the Call to Artist tab. Fill out all pertinent information and pay the entry fee $150.00 ($25.00 is non-refundable) Once accepted KAA will assign your space(s) accordingly and reserves the right to reject received applications. You will be notified by email of the space(s) you have been assigned to and provided a map of the layout by May1st, 2027.

**Cancellation and Refund Policy:**
Any cancellations or changes MUST be requested in writing and received at the Keizer Art Association no later than May 1st, 2027. **No refund requests will be accepted after that date.**

**Set-Up:**
Exhibitors will receive check-in information via email.
**Set Up Schedule (must be set up by 3pm Friday):**
Friday May 14th, 3pm – 7pm

**Exhibitors may park behind booths on grassy area during the hours of operation. Please be aware of others near you and respect space restrictions.**

**Tear-Down Hours & Procedures:**
EXHIBITS CANNOT BE DISMANTLED UNTIL AFTER 3PM SUNDAY, May 16th, all exhibits, and accompanying debris must be dismantled and removed by no later than 6pm Sunday. Violators of this policy may not be invited back to any future Keizer Festivals. KAA reserves the right to charge the Exhibitor for any expense incurred for removal and disposition of any property item left after 5pm Sunday. KAA assumes no responsibility for the loss or damage of any items or product left behind after designated tear-down time.

**Space Size and Furnishings:**
Space will measure 10'x10', 10'x20' per option selected on application. The Exhibitor may purchase more than one space if needed.

**Power and Wi-Fi:**
Electricity will not be available in the vendor area.
Gas generators will not be allowed.
Wi-Fi will not be available.

**Booth Policies & Procedures:**
No displays, signs, decorations, banners, advertising matter or any part of the exhibit may extend outside the defined limits of the assigned booth space(s). Aisles and walkways must remain open. **Exhibitors must use pop-up or tenting with staked or weighted, straight legs, and must not extend beyond reserved space.** Tent must be 4 sided to close at night. There will be security on site 24/7 during the Riverwalk.

**Licenses & Liability Insurance:**
Any and all liability insurance and licenses including city, county, state, or federal inspections or permits required by law of any concession in the installation or operation of said vendor show is the sole responsibility and expense of the signing vendor prior to vendor set-up.

**Fire Hazard Restrictions:**
All exhibits must comply with all appropriate fire regulations. Every 10 x10 booth must have weighted straight legs and be staked. Any special requests for additional mechanical operations should be checked with Keizer Fire. For information and/or details, contact Anne Marie at Keizer Fire District at (503)390-9111.

**Smoking is not allowed in Keizer Rapids Park.**
This includes cars in the grassy area. During Keizer Fest there will be a designated smoking area. Please respect our vendors and patrons.

**Restrictions:**
KAA reserves the right to determine if art meets the friendly family standards and to restrict or remove an exhibit without refund, if it is not in compliance with the terms and conditions of this agreement or is found to be unsuitable or illegal. This restriction applies, but is not limited to noise, display size, sound systems (i.e. radios, televisions, stereos, VCRs), personal behavior, conduct, printed matter, or anything of the character that might be unsuitable or illegal for the show.

**Rights of the Chamber and KAA:**
In any event that the show is delayed, interrupted, or not held as scheduled, KAA shall not be liable for any damages or other expenses that are incurred by the Exhibitor. If for any reason whatsoever, and/or beyond the control of KAA, the show is not held, the Chamber may retain as much of the money paid by Exhibitor, as is necessary to pay expenses incurred by KAA.

**Liability:**
The Chamber and KAA assume no responsibility for loss or damage to any items, property, or product of the Exhibitor from any cause whatsoever, including, but not limited to; theft, fire, vandalism, or other casualty during the days and nights of the show. The Exhibitor is responsible for the space assigned and shall not damage, mar, or deface the premises.

**Guarantees:**
The Chamber and Keizer Art Association make no representations or guarantees concerning any matters connected with **Keizer Riverwalk**, except as expressly set forth in this agreement.

**Litigation:**
If a suit or action is filed against KAA regarding this contract, the Exhibitor promises to pay costs and reasonable attorney fees in such a manner as set forth by the court.

**Vendor Coordinator:**
Michelle Myers, KAA Riverwalk Chairmankeizerartassociation@gmail.com